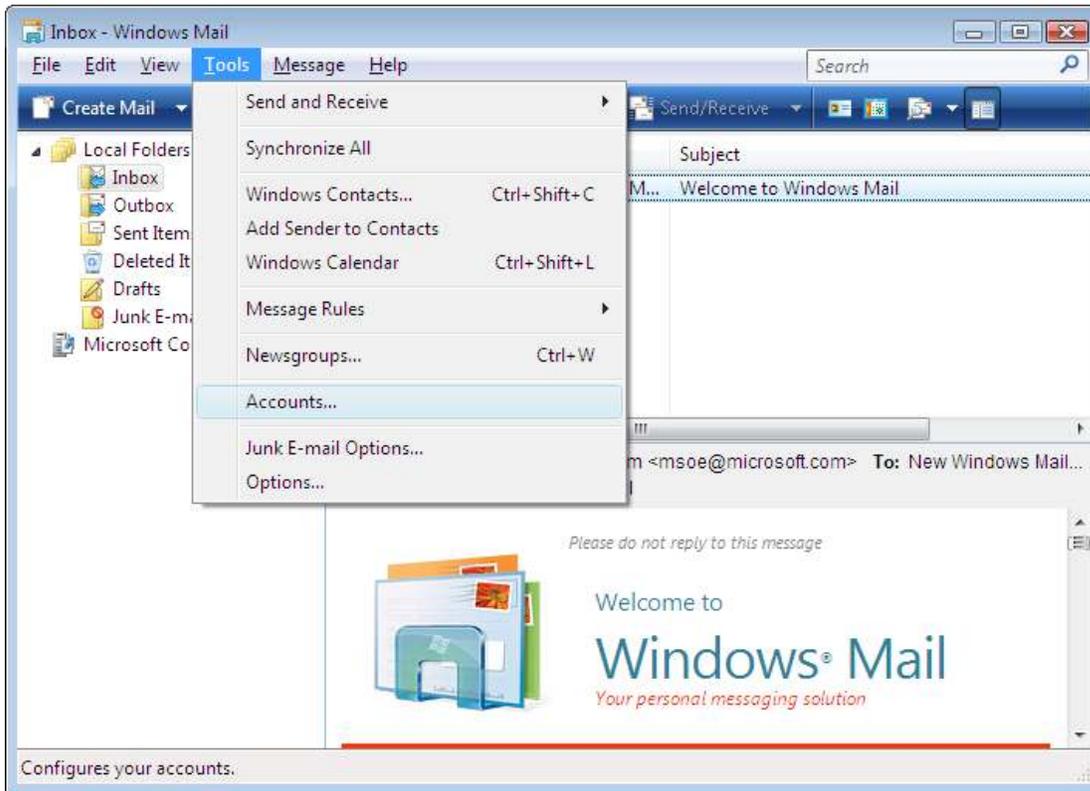
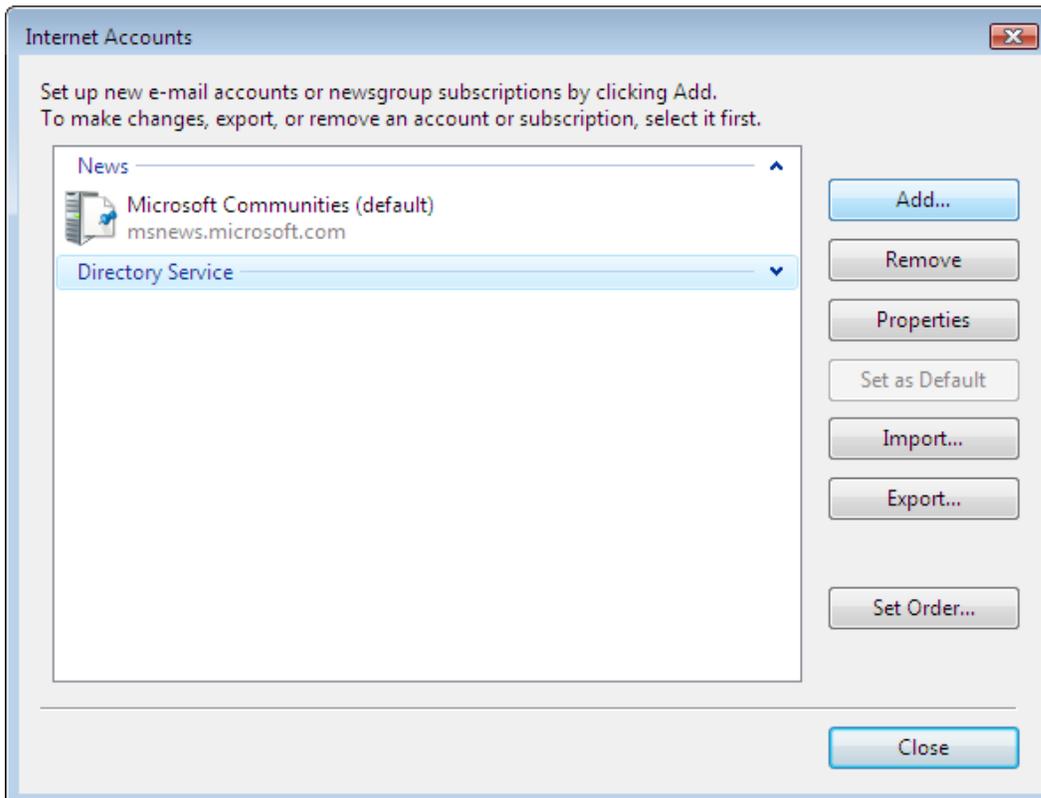


# Vista Windows Mail Setup

1. In Windows Mail, go to the **Tools** menu and click on **Accounts...**

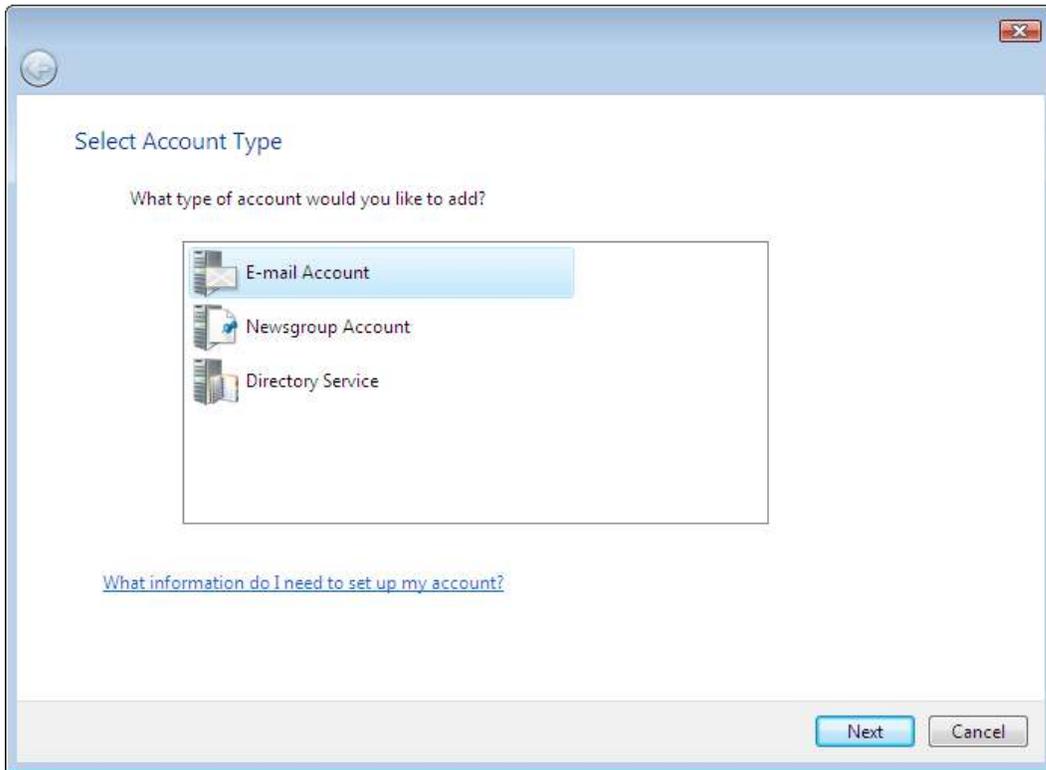


2. Click on the **Add** button in the upper right.

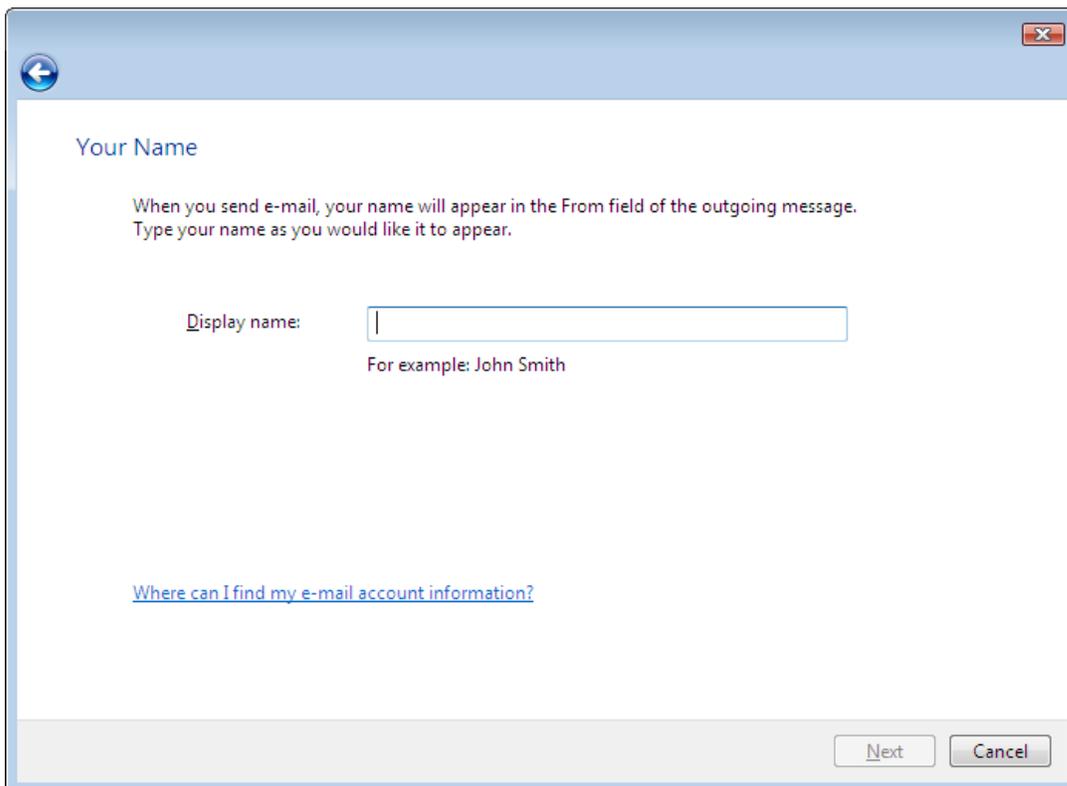


## Vista Windows Mail Setup

3 In the *Select Account Type* window, double-click on **E-mail Account**.

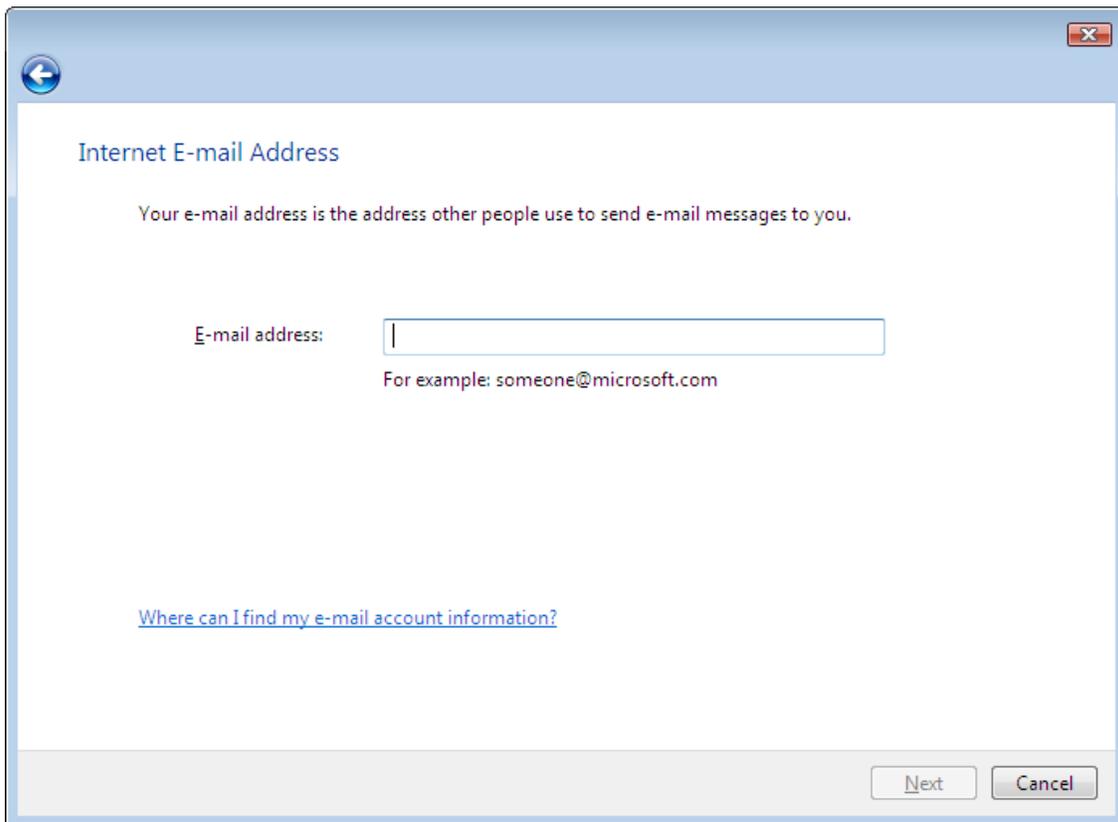


4. In the *Your Name* window, type in the name you want your recipients to see when they receive your e-mails, then click on **Next**.



## Vista Windows Mail Setup

5 In the *Internet E-mail Address* window, type in your e-mail address, then click on **Next**.



Internet E-mail Address

Your e-mail address is the address other people use to send e-mail messages to you.

E-mail address:

For example: someone@microsoft.com

[Where can I find my e-mail account information?](#)

Next Cancel

6. Select **POP3** as Incoming e-mail server type.

Incoming mail server: **mail.fast-air.net**

Outgoing mail server: **mail.fast-air.net**

Check the box next to **Outgoing server requires authentication**. Click **Next**.

### Set up e-mail servers

Incoming e-mail server type:

POP3

Incoming mail (POP3 or IMAP) server:

mail.yourdomain.com

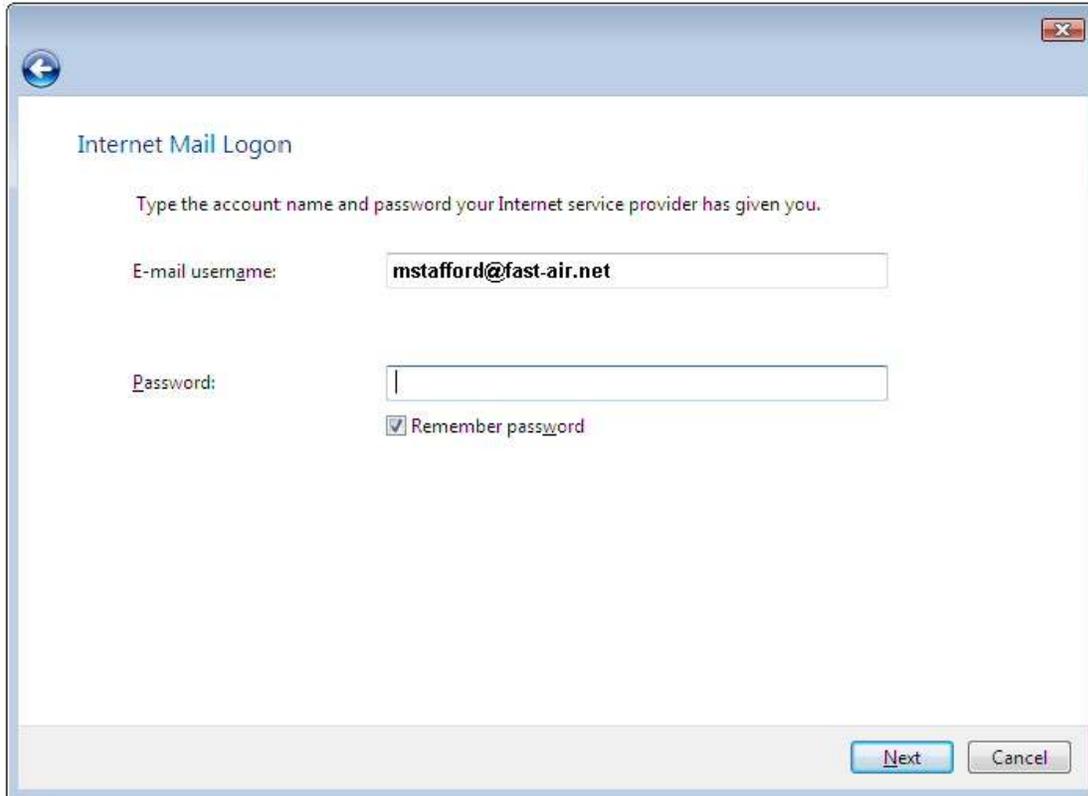
Outgoing e-mail server (SMTP) name:

smtp.yourdomain.com

Outgoing server requires authentication

## Vista Windows Mail Setup

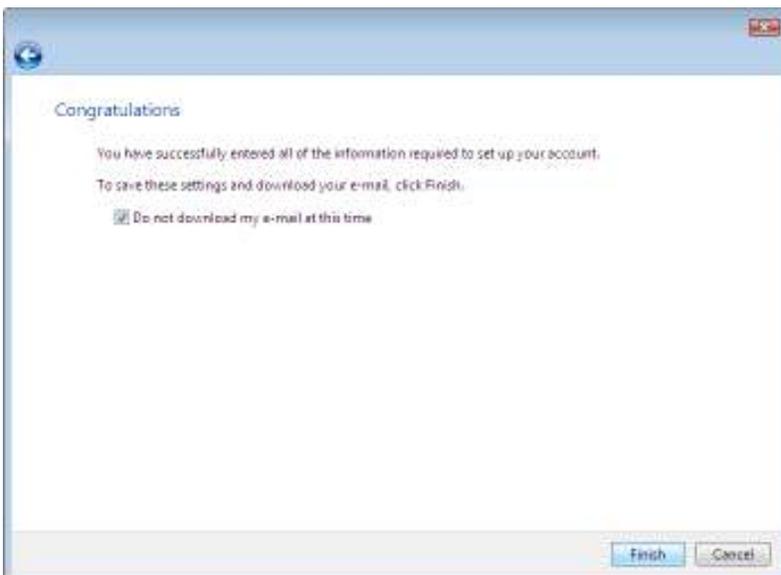
7. In the *Internet Mail Logon* window, enter your E-mail username (**this is your full email address**) and password for your e-mail account (you don't need to enter the password, but if you do, you will automatically log on to the e-mail server everytime you open Windows Mail as long as the check is in the box next to **Remember Password**). Click **Next** when completed



The screenshot shows the "Internet Mail Logon" dialog box. It has a title bar with a back arrow and a close button. The main area contains the following text and controls:

- Instruction: "Type the account name and password your Internet service provider has given you."
- Label: "E-mail username:" followed by a text box containing "mstafford@fast-air.net".
- Label: "Password:" followed by an empty password text box.
- Checkbox: " Remember password".
- Buttons: "Next" and "Cancel" at the bottom right.

8. You should see the following screen; check the **Do not download my e-mail and folders at this time** box, then click **Finish**.



The screenshot shows the "Congratulations" dialog box. It has a title bar with a back arrow and a close button. The main area contains the following text and controls:

- Section: "Congratulations".
- Text: "You have successfully entered all of the information required to set up your account. To save these settings and download your e-mail, click Finish."
- Checkbox: " Do not download my e-mail at this time".
- Buttons: "Finish" and "Cancel" at the bottom right.

## Vista Windows Mail Setup

- You should now end up at the **Internet Accounts** screen; click **Close** to complete the process.

